Action Items

WA-Trans Steering Committee Action Items List			
What	Who	When	Status
Work together to determine how EA affects WA-Trans	Tami & Tim	April 24, 2006	Assigned
Develop presentation on EA for WA-Trans Steering Committee and maybe Partners	Tim Young	April 24, 2006 for SC	Assigned
Add requirement to Data User Requirements regarding who our users are	Michael	April 24, 2006	Assigned
Provide Michael with information about MPO contacts in Vancouver and Spokane	Jerry, Pat, Tami	April 24, 2006	Assigned
Investigate how the WA-Trans database can do, or facilitate crosswalk functions.	Michelle, Tami, Michael and Brian	April 24, 2006	In Process
Check to see if Asotin, Garfield and Whitman Counties have CAD road data	Cathy	April 24, 2006	Assigned
Itemize and outline straw dog process for piloting how we deal with jurisdictions with no data.	Cathy, Ian, Wendy	April 24, 2006	Assigned
Try to find US Forest Service and/or National Park representative for the WA-Trans Steering Committee	Sam	ASAP	Assigned
Provide documentation to Tami and Michelle of agreement points with Spokane County (wahoo!!)	Jason	April 24, 2006	Assigned
Document the process(es) for establishing agreement points	Ken, with Michelle & Chuck	April 24, 2006	Assigned
Add versioning to all architecture, processes and policy documents	*Michael*	*Jan. 23, 2006*	*To be assigned*
Combine letter of support from emergency management with GECCO	*Ian*	*Jan. 23, 2006*	*Waiting for Jeff H. to respond*
Resend information to Tami on the relationship with Metropolitan Transportation System and FFC for discussion 7-25-05	*Jerry*	*April 24, 2006*	*Assigned*
Set up presentation for CRAB	*Tami*	*When time allows*	*In Process*
Develop draft process for inventory of gaps in data (including attribution) for	*Cathy U.*	*Jan. 23, 2006*	*Assigned*

Note**: Italicized items are prior to current meeting but are still outstanding unless otherwise stated. Colored items are critical to other things being completed and should be looked at as high priority.**

Meeting Date: 01/23/2006

Action Items

WA-Trans Steering Committee Action Items List			
What	Who	When	Status
prioritization of data acquisition			

WA-Trans Steering Committee Tabled Action Items			
What	Who	When	Status
Check with WSDOT Pedestrian and bike people about data	*Tami*	*August 23*	*Assigned*
Check into WA Bicycle Alliance with non-motorized staff person at PSRC	*Jerry*	*August 27*	*Assigned*
Work with WAGIC to get the standards published on the Internet in better shape.	*Ian*	*After receiving feedback*	*Assigned*
Meet with the WSDOT assistant Attorney General to discuss this issue and get guidance on what our options are.	*Tami*	*When completed with Tier 2 description and issues*	*Assigned*

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Meeting Date: 01/23/2006